

**Saskatchewan Association for Resource Recovery Corp. (SARRC)**  
**Thirteenth Annual General Meeting 2008 Fiscal Year Minutes**  
**Battleford Room, Delta Bessborough, Saskatoon, SK**  
**April 21<sup>st</sup>, 2009 10:00 am**

**Members in Attendance:** Rod Rosenfelt, Baldwin Filters; Darcy Luoma, BOSS Lubricants; Joe Casciano, Canadian Tire Corporation Ltd.; Ted Stoner, Canadian Petroleum Products Institute (CPPI); Jerry Coben, Federated Co-operatives Ltd.; Richard Waller, Imperial Oil Ltd.; Clint Domansky, Petro-Canada.

**Members Represented by Proxy:** Affinia Canada Corporation; Alberta Fuel Distributors Inc.; ATP-Inc.; BMW Group Canada; Enerflex Service – Enerflex Systems Ltd.; FL Viscosity Oil Company; Kubota Canada Ltd.; Modern Sales Co-op; Navistar Canada Inc.; Nynas Canada Inc.; Pauwels Canada Inc.; Radiator Specialty Co. of Canada Ltd.; Redhead Equipment Ltd.; Shell Lubricants/Pennzoil Quaker State; The North West Company Inc.; UAP Inc.

**Invited Guests:** Joe Casciano, Chairman, Lutz Ehrentraut, Director, Richard Waller, Director, Ron Benson, Executive Director, Aaron Strub, Administrative Assistant, MARRC; Roger Jackson, Executive Director, AUOMA; Gilles Goddard, Executive Director, SOGHU; Chris Potter, Saskatchewan Ministry of Environment; William (Bill) Nickel, McDougall Gauley; Monte Gorchinski, Don Deis, PricewaterhouseCoopersLLP; Jack Parker, ScotiaBank; Ray Rajchyba, Scotia McLeod.

**SARRC Board:** Rod Rosenfelt, Chairman & Director, (Baldwin Filters); Ted Stoner, Treasurer & Director, (CPPI); Bert Weichel, Secretary & Director, (Johnson & Weichel Consultants); Jerry Coben, Director, (Federated Co-operatives Ltd.); Don Taylor, Director, (Saskatchewan Association of Rural Municipalities); Tiffany Paulsen, Director, (Saskatchewan Urban Municipalities Association).

**SARRC Staff:** Phil Wrubleski, Executive Director; Merv Hey, Program Operations Manager; Jolene Isaac, Executive Assistant.

1. Chairman Rod Rosenfelt called the meeting to order at 10:00 am.
2. Chairman Rod Rosenfelt introduced the SARRC Board of Directors and advisor, SARRC staff and guests.
3. Bill Nickel of McDougall Gauley presented the Rules of Order for the meeting.
4. Secretary Bert Weichel reported on attendance. All members were notified in writing of the meeting and 7 of the 151 SARRC members were represented at this meeting in person and 16 members were represented by proxy for a grand total of 23 members. Chair Rod Rosenfelt declared there was a quorum and that the meeting was duly constituted for the transaction of business.
5. Darcy Luoma, BOSS Lubricants / Jerry Coben, Federated Co-operatives Ltd. that the agenda for this Thirteenth Annual General Meeting of the members of SARRC being held on April 21<sup>st</sup>, 2009 be adopted. Carried.
6. Ted Stoner, Canadian Petroleum Products Institute / Darcy Luoma, BOSS Lubricants that the minutes of the April 29<sup>th</sup>, 2008 Twelfth Annual General Meeting of members of SARRC be adopted as circulated, and be verified and approved. Carried.
7. Rod Rosenfelt, Chairman, provided opening remarks announcing record collections of used oil, filters and containers in 2008. He thanked Minister Heppner and the Ministry of Environment, SARRC members, the private sector recycling industry, all stakeholders and the public for their support. Special thanks were offered to Russ McLeod who retired from the SARRC Board after serving as Treasurer and Director since 2004 and a warm welcome was extended to Brett Morton of Shell Lubricants who assumed his position in September 2008.
8. Phil Wrubleski, Executive Director, SARRC presented a report on the 2008 SARRC Product Management Program and Communication and Promotion Plan and proposed program and plans for 2009. He also provided a history of oil container collections to date and provided the rationale for proposing an increase in oil container EHCs to \$0.10 per litre of container size effective October 1, 2009 in conjunction with Used Oil Management Associations (UOMAs) across Canada.

9. Ted Stoner, Treasurer, SARRC, presented the SARRC Treasurer's Report and the 2008 SARRC Audited Financial Statements. He outlined that the record collections of used oil materials achieved in 2008 challenged SARRC's financial resources, but that SARRC continues to soundly manage the recycling program.

Jerry Coben, Federated Co-operatives Ltd. / Darcy Luoma, BOSS Lubricants that the report of the Treasurer of SARRC presented at this Thirteenth Annual General Meeting of members be received as presented. Carried.

Ted Stoner, Canadian Petroleum Products Institute / Jerry Coben, Federated Co-operatives Ltd. that the SARRC 2008 audited financial statements be approved as presented. Carried.

10. Jerry Coben, Federated Co-operatives Ltd. / Darcy Luoma, BOSS Lubricants that the firm PricewaterhouseCoopersLLP be appointed as auditors of SARRC for the 2009 financial year, at a remuneration and on terms to be established by the Directors of SARRC. Carried.

11. Bill Nickel, SARRC Legal Counsel, presented the resolution required to increase SARRC's oil container Environmental Handling Charge (EHC) from \$0.05 per litre of container size to \$0.10 per litre of container size to provide additional funding to increase oil container collections in Saskatchewan. A copy of the resolution adopted by the SARRC Board on March 5, 2009 was forwarded to SARRC members as part of the March 27, 2009 package of materials sent to SARRC members prior to this meeting. The resolution is subject to the Saskatchewan Ministry of Environment approving SARRC's Amended Product Management Plan proposal. A similar amendment was presented to the MARRC membership April 21<sup>st</sup>, 2009 and similar amendments are to follow April 28<sup>th</sup>, 2009 for SOGHU in Quebec and in June 2009 for AUOMA in Alberta and BCUOMA in British Columbia. Implementation is targeted for October 1, 2009 for all five Used Oil Management Associations.

Ted Stoner, Canadian Petroleum Products Institute / Darcy Luoma, BOSS Lubricants that subject to the Saskatchewan Ministry of Environment approving SARRC's Amended Product Management Plan proposal, that SARRC increase oil container EHCs to \$0.10 per litre of container size with an implementation target date of October 1, 2009. Carried.

12. Candidates for Directors for the SARRC Board were introduced and presented.

Richard Waller, Imperial Oil Ltd. nominated the following persons as Directors of the Saskatchewan Association for Resource Recovery Corp., each for a two year term: Ted Stoner, Canadian Petroleum Products Institute (representing the CPPI oil first seller sector); Jerry Coben, Federated Co-operatives Ltd. (representing the non-CPPI oil first seller sector); Don Taylor, Saskatchewan Association of Rural Municipalities (representing the rural municipal sector).

Chairman Rod Rosenfelt called for further nominations. No further candidates were nominated.

Richard Waller, Imperial Oil Ltd. / Darcy Luoma, BOSS Lubricants that the persons nominated are elected by acclamation. Carried.

Congratulations were offered to the newly elected directors.

13. The meeting was opened for questions and other business and there were none.

14. The meeting adjourned at 11:20 am.

Rod Rosenfelt, Chairman

Bert Weichel, Secretary

Date



April 21<sup>st</sup>, 2009