



Saskatchewan Association for Resource Recovery Corp.

January 1, 2008

Company
Address
City, Province/State, Postal/Zip Code

Attention: Company Contact

Dear Company Contact

Further to your request, please find enclosed the necessary information to review to register your company as a first seller of oil, filters or oil containers in Saskatchewan. The letter and attachments that are enclosed should give you the necessary information to receive approval from the Saskatchewan Ministry of Environment and register with SARRC.

On June 26, 1996 "The Used Oil Collection Regulations" were proclaimed in Saskatchewan. Enclosed is a copy of the notice and regulations as distributed by Saskatchewan Ministry of Environment on August 27, 1996. In summary, the regulation requires a first seller of oil or oil filters in Saskatchewan to:

1. Operate a product management program approved by the minister, or;
2. Enter into an agreement with a person or organization to operate a product management program on the first seller's behalf that is approved by the minister.

Since a minimum of 31 permanent collection depot zones and 8 alternative return option zones are required province-wide, the cost of an individual company program is likely prohibitive. The Saskatchewan Association for Resource Recovery Corp. (SARRC) has been formed by the oil and oil filter industry in Saskatchewan to jointly develop, implement and maintain one cost-effective, province-wide Used Oil, Filter and Container Recycling Program. SARRC is affiliated with our neighbouring provincial counterparts, the Manitoba Association for Resource Recovery Corp. (MARRC), the Alberta Used Oil Management Association (AUOMA), the British Columbia Used Oil Management Association (BCUOMA) and la Société de gestion des huiles usagée (SOGHU) in Quebec.

As detailed in the attached letter from Saskatchewan Ministry of Environment, first sellers must file an application with the Ministry to receive approval to operate a product management program. Please find enclosed the following information further explaining the program:

- 1) Saskatchewan Ministry of Environment notice and accompanying Saskatchewan Used Oil Collection Regulations.

SARRC

2366 Avenue C North
Saskatoon, SK S7L 5X5
Telephone 306 652-7217
Fax 306 652-1705
Info Number 1-877-OIL-SASK
Web Site www.usedoilrecycling.com

**Making every
drop count**

Saskatchewan Used Oil
Recycling Program

- 2) Saskatchewan Ministry of Environment Application for Approval to Operate or Amend a Product Management Program (includes 1 blank and 2 sample forms).
- 3) SARRC Bylaws.
- 4) SARRC Membership Agreement (2 copies).
- 5) Environmental Handling Charge Payment Schedule SARRCFM005C and Applicable Product Supporting List.
- 6) Saskatchewan provincial sales tax clarification letter.
- 7) Current SARRC member list.
- 8) SARRC information package.

Once you have reviewed the enclosures and determined that you are a first seller, please:

- a) Complete the "Application for Approval to Operate or Amend a Product Management Program" and forward to:

Mr. Rich Wilkins
Saskatchewan Ministry of Environment
3211 Albert Street
Regina, SK S4S 5W6
Fax (306) 787-0197

Please forward a photocopy to myself. If you have any questions regarding the regulations or the approval, please contact Mr. Rich Wilkins at 306-787-0466.

- b) Complete 2 copies of the SARRC membership agreement and forward them to me. SARRC will sign the agreements and return 1 copy to you. If you have any questions on the SARRC program, please call me at 306-652-7217.
- c) Forward a cheque payable to the Saskatchewan Association for Resource Recovery Corp. for \$210.00 (\$200.00 one-time membership fee plus \$10.00 GST).

Once I have received the above items (please send to my attention at the address shown on the letterhead), I will forward you additional information regarding the remittance process.

Thank you for your interest in the program and I look forward to your reply.

Yours truly

Phil Wrubleski
Executive Director

Enclosures